

**GABRIOLA FIRE PROTECTION DISTRICT
GENERAL MEETING - May 03, 2023**

A General Meeting of the Gabriola Fire Protection District was held May 03, 2023 with six Trustees, Corporate Officer and Fire Chief in attendance.

Attendees: Paul Giffin (Chair), Erik Johnson, Fred Apstein, Diana Moher, Chris Windress, John Moeller, Jessie Longo (Corporate Officer), Will Sprogis (Fire Chief)

The meeting was called to order at 4:02 p.m. by Chairperson Paul Giffin

Fred Apstein gave the opening greeting, "The GFPID acknowledges that we are gathering within the traditional lands of the Snuneymuxw Nation"

John Moeller motioned to accept minutes from April 05, 2023. Diana Moher seconded. Carried

John Moeller motioned to accept minutes from April 19, 2023. Diana Moher seconded. Carried

Correspondence: N/A

Financial Report:

Erik Johnson motioned to agree John Moeller presents the financial report and is treasurer of the group. Chris Windress seconded. Carried.

Erik Johnson motioned to accept the financial report. Fred Apstein seconded. Carried

Q1 Income Statement attached.

Communications Committee:

Added another page onto the Trustee website.

Planning Committee: N/A

Finance Committee: N/A

Business Email Committee: N/A

Fire Chief Report:

Call outs for April - 32

False Alarms - 1

MVI - 1
Hydro related - 1
Burn complaints - 6
First Responder - 20
Other - 3

OpenHouse Saturday, June 3 12-4 Albert Reed Memorial Fire Hall #1

Activities includes:

- FireSmart
- Fire Extinguishers & Fire Fighting Safety Equipment Demo
- EMR Demo
- Demo SPU Trailer
- Info on the new bylaw
- Emergency Preparedness
- I would like to have Trustees table

Other agency to attend BCEHS, Police, Ham Radio, RDN ESS, PALs and GERTIE

Gabriola Fire and GLaTT ran an invasive FireSmart drop off at Albert memorial hall on April 26 it was very successful; the 30 yard bin filled up in about 1.5 hrs.

The RDN has applied on behalf of Gabriola fire for a Firesmart grant and we have a FireSmart coordinator position to fill ahead of the Grant.

Mutual Aid Training on Tuesday May 9:

A scenario of a wildland fire moving into the village core with 3 teams protecting critical infrastructure in the village core. The teams will be composed of Gabriola Fire, North Cedar and Cranberry Fire. While B.C. Wildfire service attacks the incoming wildfire.

B.C. Wildfire Service will be working on improving fire access in the 707 park on May 10.

GERTIE's grant to improve the old fire hall.

Last item is a new paint job then the grant is concluded and \$189,000 of improvements have been made to the building.

Long range planning committee and finance committee need to meet to start planning for the long range financial plan I propose on Wednesday May 10 or 17.

Ogs committees

Training Officer Report:

2 members completed ICS 200

15 members certified in SP-115 Sprinkler protection

6 more members certified in WSPP- Wildland Firefighting (entire department is certified)

2 more officers registered for off island Sprinkler training with BC Wildfire

Regular Training

- R.I.T training for Worksafe BC compliance
- Officers participated in Emergency Scene Management Practice as per OFC requirements
- 10 Members started recruit training for 1001 certification- mix of experienced Auxiliaries and new members.
- Aerial Apparatus practice and training
- EMR training on new forms and EMR scenarios

Association:

The Association asked the Board if a report of association activities throughout the year should be presented at next year's AGM. It was advised the AGM agenda follows particular rules and the Chairperson will get back to the association with an answer.

Old Business: N/A

New Business:

Long Range Planning Committee:

All current Trustees are part of the Long Range Planning Committee

Election Review:

Fred Apstein resigned from the Board, and departed the room at 4:28pm.

Late Items:

Erik Johnson motioned for the Chair to attempt to solicit someone to help with procedures for the general meetings. John Moeller seconded. Carried.

Chairperson Giffin stated James Arends resigned from the Board on April 25, 2023.
Erik Johnson motioned for a Special General Meeting to be held June 14, 2023 at 7:30 PM.
Diana Moher seconded. Discussion. Carried

Erik Johnson motioned to adjourn. John Moeller seconded. Carried.

Adjournment: 4:58 pm

Meeting minutes approved at the June 07, 2023 general meeting.

Gabriola Fire Protection Improvement District
Income Statement
For the Three Months Ended
March 31, 2023

	Annual Forecast	YTD Actual
REVENUES		
Provincial Levy, Operations Only	\$ 678,820	\$ -
Donations	-	930
Grants, Firesmart & SPU		35,168
Interest & Other	-	2,544
	<u>678,820</u>	<u>38,642</u>
EXPENSES		
Wages and benefits	366,080	77,659
Insurance	71,000	8,435
Truck operating costs	49,000	12,794
Telephone and Utilities	38,000	10,901
Training	36,000	4,321
Firefighting Equipment & mtce	41,500	38,844
F.R. Supplies & mtce	10,000	258
Professional Fees	21,000	6,558
Office & trustee	21,000	3,045
GVFFA	16,500	-
Building and Grounds maintenance	7,000	2,681
Advertising & Promotion	2,000	428
Travel	2,000	319
Hydrant Maintenance	2,000	-
Emergency Response	1,000	-
Firesmart Expense	0	5,933
EMR Expenditures	0	715
Interest and Bank Charges	-	28
	<u>684,080</u>	<u>172,919</u>
Net Income (Loss) from operations	(5,260)	(134,277)
Restricted and Noncash Items		
Capital Reserve and Annual Capital	158,000	-
Contingency Fund Income	5,000	-
Net Income / Loss	<u>\$ 157,740</u>	<u>(\$ 134,277)</u>