

**GABRIOLA FIRE PROTECTION DISTRICT  
GENERAL MEETING - February 01, 2023**

A General Meeting of the Gabriola Fire Protection District was held February 01, 2023 with six Trustees, Corporate Officer and Fire Chief in attendance.

Attendees: Paul Giffin (Chair), Sean Lewis, Fred Apstein via Zoom, Diana Moher, Chris Windess, John Moeller via Zoom, Jessie Longo (Corporate Officer), Will Sprogis (Fire Chief)  
Not in Attendance: James Arends

The meeting was called to order at 4:02 p.m. by Chairman Paul Giffin.

Sean Lewis gave the opening greeting, "The GFPID acknowledges that we are gathering within the traditional lands of the Snuneymuxw Nation"

Sean Lewis motioned "Approval of Minutes for Dec 2022 meeting." Chris Windess seconded. Carried.

**Correspondence:**

- "Drop off of yard waste at the South Road FireHall/Main Road site" - Randy Phillips

**Financial Report:** N/A

**Communications Committee:**

Chris Windess will go to the fire hall office for payment of the new Trustee website on Friday. Once paid the site will be up and running. Currently doesn't work for Android view.

**Planning Committee:** N/A

**Finance Committee:**

The Finance Committee recommended that financial reports come to the Board for May, August and November with a full audited report that is presented in April at the AGM, and asked for that motion. Sean Lewis motioned. Chris Windess seconded. Carried.

**Business Email Committee:**

Microsoft account has been approved, and the copy of microsoft office and email will be free.

**Guest Speaker:** N/A

James Arends arrives at 4:09 p.m.

**Fire Chief Report:**

Calls for 2022 - 554

Busiest month was November with 67 calls

January 2023 total calls - 39

Brush Fire - 1

Chimney Fires - 2

MVI - 1

False Alarms - 1

Other - 2

Hydro - 2

Burn Complaint - 4

First Responder - 26

**Promotions**

Geoff Goodall to Hall #2 Captain

Elisha Bandel to Hall #1 Captain

Senior Day Firefighter Francis Wolokoff/Jeff Miller

Junior Day Firefighter Galen Duckworth

Jay Brownlee said the operational review is close to being completed and should be anticipated for the March meeting.

I would like to thank the Trustees for their work on the proposed ByLaw dealing with burn regulation and industrial activity in high and extreme fire hazards. I would like to propose the first of two town hall meetings, first one for Feb 15 at 7:00 pm for public consultation and second on March 18 at 1:00 pm education regarding the regulation in the ByLaw. Both will be advertised on our website, on social media and the Sounder.

John Moeller motioned "to approve promotions." Sean Lewis seconded. Carried.

Fred Apstein motioned for the "Board to authorize the Chief to propose meetings, with respect to the proposed ByLaw." Diana Moher seconded. Carried.

**Training Officer Report:**

**EMR Update:**

-GVFD has 3 licenced EMR now, all 3 were hired on by BCAS to back up the SOC program

-GVFD class is complete for 8 more EMR- Taught by Jenn and Glenys, members currently writing EMA exams, Practical test times to be announced- Hoping for testing on Gabriola

**Regular Training:**

- Folklife village- Test of new water supply
- Radio operations for new members
- Spinal protocol
- Aerial Apparatus setup
- All members trained to Low Angle Rope Rescue Awareness
- Thermal Imaging Camera Use
- Chainsaw Safety
- Small Tools Safety

**Other:**

- PPE Audit of department for all members
- Expression of interest for new recruit class- 10 members- class starts in March
- New Candidates working on Wildfire Level 1
- Sprinkler Structure Protection Course with BC Wildfire being booked

**Old Business:**

Business by email draft policy was read aloud. Cannot move further on draft policy until microsoft email has been set up, then could look at implementing.

**New Business:**

Contingency savings account:

Fred Apstein motioned "to create a contingency savings at the Credit Union for the GFPID."  
Chris Windess seconded. Carried

AGM date:

Fred Apstein motioned "The AGM will be held on April 19, 2023. Voting hours will be 12 - 7 p.m. The AGM will commence at 7:30 p.m. Should it be determined absentee ballots are available the voting hours will be reviewed." Sean Lewis seconded. Carried.

**Late Items:** N/A

**Association:**

- Toy drive raised \$3,000.00. Toy drive will be seconded Saturday in December going forward
- Christmas Party, first since COVID
- Association having AGM next week

Diana Moher motioned to adjourn. Chris Windess seconded. Carried

Adjournment: 4:53 p.m.

*Meeting minutes approved at the March 01, 2023 general meeting.*